

WILLETTON UNITING CHURCH
CONGREGATIONAL ANNUAL GENERAL MEETING
SUNDAY 7th December 2025

1. OPENING DEVOTIONS

2. CONFIRMATION OF MINUTES

Congregational Meeting held on 25th May 2025.

3. BUSINESS ARISING FROM MINUTES

4. CORRESPONDENCE

Inwards: Nil

Outwards: Nil

5. ELECTIONS

- Office Bearers of the Congregation:

(a) Chairperson

(b) Secretary

6. REPORTS:

- * Church Council
- * Minister
- * Finance - Income and Expenditure to 31st October 2025
- Projected Budget 2026
- * Property
- * Music Ministry - Outreach Concerts
- * Friendship Circle
- * World Day of Prayer
- * YouthCARE
- * Non Perishable Groceries for Fremantle

7. GENERAL BUSINESS

Close of Meeting:

WILLETTON CHURCH COUNCIL REPORT

DECEMBER 2025

Membership of Church Council

Elders: Lesley Kenny, Deirdre Russell, Diane Boon, John Boon, Chris Malan, Barbara Bennewith (Treasurer), Lyn Burking, Wilma Wilson, Fran Ciupryk (Secretary), Bruce Read, (Chairperson).

Councillors: Julie Maddocks, Ed Kenny (co-opted congregational chairperson)

Minute Secretary: Vivienne Rowney

Minister: Rev Toby Keva

Purpose/Function of the Church Council:

“The Church Council shall give priority in its life to the building up the Congregation in faith and Love, sustaining members in hope, and leading the Congregation to a fuller participation in Christ’s mission in the world. This priority shall be reflected in the agenda of its ordinary meetings.” (Reg 3.1.2(a))

Rev Toby Keva has continued his ministry, which is supported by the Council, on a four day per week basis in conjunction with duties as a Navy Chaplain at HMAS Stirling. This arrangement is currently working well for all concerned.

The Church Website continues to operate and inform us, and all others who “look us up”, with thanks to Lisa Breukelman.

The investigation into sound attenuation in the hall is in abeyance pending the finding of a suitable supplier and funds becoming available.

The “asbestos report” for both the Church building and the Manse have been received and are currently under review. The impact of the review will be advised when the Council’s review is completed and its impact is determined.

Rev Toby Keva and I represented our congregation and the UCA Synod on 13 and 14 September at Wesley College and Presbytery meetings in June and November and the installation of our Moderator David Jackson on 25 October 2025.

Elders and Pastoral Partners training was held in September and was well attended. The subject of the training was grief and how to relate to those experiencing grief in its variety of forms.

A highlight of the year so far was the 50th Anniversary celebration, in August, of our move from the Rossmoyne hall to our current Herald Road location. Unfortunately I was in outback Queensland at the time so was unable to enjoy the occasion. The celebration was well attended, including, our then Moderator Rev Dr Ian Tozer, past ministers and former members of our congregation. All reports indicate a wonderful occasion. Special thanks to all those who contributed and especially to Lois Murdock and Vivienne Rowney for their hard work, expertise and attention to detail that resulted in such an outstanding success.

The Council, through Diane Boon, continues in its attempts to increase hall hire bookings. Several new enquiries have been received and some increase in bookings has occurred. It is important that we all are

aware of the need for more outside use of our facilities. Keep your ears and eyes on the ground and pass on any leads to Diane. It is important for our cash flow and ongoing financial stability.

Maintenance of the Church building and the Manse continue on an “as required” basis. Both buildings are aging and maintenance will only increase as will the cost of maintenance. Many people contribute to the upkeep of our assets and their efforts are greatly appreciated. This includes gardening, retic fixing, plumbing, electrical work etc.

From a financial point of view, the Council is aware we will continue to run on a deficit budget. Spending is being kept to a minimum, but with rising cost in every area this is getting difficult. Our main income is from offering and hall hire. While the increased use of the building will help, it does not provide an overall solution. We are asked to give this our prayerful consideration. Perhaps you could assist by organising a fundraising event.

We look forward to our Sausage Sizzle and Carols in the Carpark on Sunday 14 December. Your support is important and will be appreciated.

Our Community Fun Fair is planned for 23 March next year. Please put it into your diary.

The Church Council invites you to contribute to the life of our Church. An initial step is to volunteer for a position or two on our roster system. This is a great way to become involved. Don't hesitate, contact Wilma Wilson today.

Bruce Read
Chairperson, Willetton Church Council

Proposal: That the report be received.

MINISTER'S REPORT

Sunday Services

We celebrated Pentecost Sunday on 8th June. To mark the occasion, people were encouraged to wear a traditional dress that represents their country of origin or tradition to celebrate the diversity of the people in Jerusalem to whom the Spirit of God comes for on the first day of Pentecost in the Bible. Those who do not have a traditional dress were encouraged to wear something red: the colour of the flame of the Holy Spirit. After the service, we enjoyed a special cheesecake that had been prepared by Lilian Low to celebrate the occasion.

During the Pentecost Sunday service, Lynne Burking and Wilma Wilson were commissioned as Elders, and Fran Ciupryk was commissioned as a Councillor. It was a joyful occasion and we thank them for their willingness to serve in these roles.

Cafe Church

The last Cafe Church was held on 31st August. The guest speaker for the day was Sonia Nolan, the Executive Manager Marketing, Fundraising, and Partnerships of the Good Sammy enterprises. Sonia shared about the works of Good Sammy Enterprises. She also shared some pamphlets and videos, showcasing some of the people with disabilities who benefit by being employed in Good Sammy.

Baptism

The baptism for Piper and Jacoby Guelfi-Adams was held in St. Paul Chapel in HMAS Stirling on 28th September at 3 pm. Piper and Jacoby are the children of Candice and Renee Guelfi-Adams, who is a Chief Petty Officer in the Royal Australian Navy. The event was well attended by the family's relatives and friends. Three Elders from our church: John and Diane Boon, and Deirdre Russel were also in attendance to witness and support the baptismal service.

Confirmation

Ashley Witherington and Cassie MacDonald affirmed their baptisms in our worship service on 8th June (Pentecost Sunday) and are now recognised as Confirmed Members of the church. During the service, we heard brief summaries of their faith journey. Diane Boon, their Elder, gave them Bibles as gifts from the congregation. Lilian Low prepared a special cheesecake—served during the morning tea in the hall—to mark the occasion.

EQUIP

Welcomers

A training for the Welcomers was held on 4th June and 20th August. The workshop was based on the Unstuck Church podcast series titled, 4 Worst Practices for Connecting with New Guests (30 January 2019). During the training, we discussed about the 'dos' and 'don'ts' of welcoming a newcomer into our church. A brief meeting immediately followed the workshop on 4th June.

Elders and Pastoral Partners

A workshop for the Elders and their Pastoral Partners was held on 20th September. The topic of the workshop was about providing care in a time of crisis. It was based on the Do It Yourself (DIY) small group module that has been prepared by the Assembly of the Uniting Church. During the workshop, we shared and discussed about the various aspects of crisis, and some helpful/unhelpful practices in helping people in a crisis.

LEADERSHIP

Children Ministry

Diane Boon continued to lead sessions for the children during our worship service on Sundays. It has been encouraging to see two of our regular youths, Jiao Ming and Grace Heynes, helping her as assistant leaders.

Elders and Pastoral Partners

The Elders meet regularly on 1st Sunday of the month after the conclusion of the worship service. Since our last congregational meeting, the Elders met on 1st May, 3rd July, 20th September, and 2nd November.

During these meetings, the Elders shared to one another about the pastoral concerns of the people on their pastoral list. The Elders also regularly review the pastoral list of the congregation, including adding the new people in our fellowship into the list.

Stewards

The Stewards had their annual meeting on 21st September after the conclusion of the worship service. The purpose of the meeting was to review the current list of Stewards' duties: to remove the duties that are no longer relevant, to add new duties as necessary, and to clarify the process and expectations of some of the duties. The updated list of the duties is on display on the notice board in the church's foyer.

Wider Church

Bruce Read and I attended the annual meeting of the Uniting Church Synod of Western Australia from 13th to 14th September in Wesley College. One proposal, which can potentially benefit our church, is the proposal regarding the change to Property Sales Proceeds Policy. The proposal was discussed and agreed by the Synod.

In short, with the new policy, all congregations and groups in WA Synod can make an application to Synod to fund a project or a renovation to an existing building. The fund will be taken from a pool of the proceeds of the sales of Synod properties in WA.

Rev. David Jackson was installed as the new Moderator of Western Australia Synod on 25th October in Mount Pleasant Uniting Church. David served for 20 years as a Chaplain in the Australian Army and recently as a 'bush padre' in the Frontier Services. He regularly worships at Margaret River Uniting Church. Bruce Read and I attended the service as representatives of our congregation.

Leaves

I was away on my study and annual leaves from 9th to 29th June to complete the Junior Officers Development Program with the Royal Australian Navy. I then took eight days of carer's leave to look after my wife, Rita, who was treated for 10 days in Fiona Stanley Hospital to have procedures to remove her gallbladder and its stones.

I was then away on my annual leave from 29th September to 12th October. My family and I spent the entirety of my leave in Bali, Indonesia.

Willetton, November 2025

Rev. Toby Keva

WILLETTON UNITING CHURCH
Income & Expenditure to 31 October 2025

Balance from 2024		\$126,083		\$126,083
	BUDGET 10 MONTHS		10 MONTH ACTUAL	
Income				
Offerings	\$75,000		\$74,467	-0.71%
Facilities Use	\$8,334		\$5,398	-35.23%
Other	\$5,000		\$3,417	-31.66%
Manse	\$0		\$2,398	
Sub Total	\$88,334		\$85,680	-3.00%
Expenditure				
Ministry	\$80,531		\$68,976	-14.35%
Parish Operating	\$8,651		\$8,657	0.07%
Property	\$18,800		\$10,586	-43.69%
Chaplaincy	\$1,665		\$1,000	-39.94%
Mission & Service	\$4,200		\$4,200	0.00%
Manse	\$4,160		\$7,597	82.62%
Sub Total	\$118,007		\$101,016	-14.40%
Net Operating Result		-\$29,673		-\$15,336
Operating Balance		\$96,410		\$110,747
	\$0			\$0
Balance at 31 October 2025		\$96,410		\$110,747

Equity Accounts for period to 31 January 2025

	Bal	Income	Exp	Balance
Transfer Accounts	\$0	\$2,687	\$2,687	\$0
Group Accounts	\$1,177	\$560	\$455	\$1,282
Other Accounts	\$2,636	\$2,216	\$988	\$3,864
Fund Raising	\$10,024	\$228		\$10,252
Sub Total				\$15,398

Final Balance all accounts @ 31 October 2025 **\$126,145**

Represented by

Cheque Account	\$ 6,826.00	
Fixed Deposit	\$ 30,000	
Bonus Saver A/c	\$ 89,311	
GST owed by ATO	\$ 8	\$126,145

NOTES:

Income:

Property Use - Monies not received from Shape Disability as 31/10/25.

Other - some funds to be transferred from Fair

Manse - Final amount from December

Expenses:

Ministry - Budget was for full time

Property - Insurance gets paid at the end of the year.

New water heater for the manse.

New air-con and carpet maintenance.

Willetton Congregation Budget 2026 - PROPOSED

Profit and loss report	Actual 2024	2025 Estimate	2026 Budget
Income			
Offerings	68138	70000	71000
Offerings - Open Plate	18817	16000	18000
Property use - Other	11403	10000	10000
Total Income	98357	96000	99000
Other Income			
Fund Raising	1,070	900	2000
Donations	1,770	800	1000
Flooring fundraising	13,760		
Manse Income	39,656	2398	0
Interest income	2,698	2250	2200
Total Other Income	58954	6348	5200
TOTAL INCOME	157311	102348	104200
Expense			
Minister: Stipend	69,153	58538	60000
Minister: MV Depn	6,318	5327	5500
Minister: LSL	1,920	1599	1650
Minister: Insurance	1,368	1390	1500
Minister: Beneficiary Fund	10,002	8481	9000
Minister: Resources	2,076	1741	1850
Minister: Manse Allowance	19,623	1332	1500
Minister: Car Fixed Cost	1,580	981	0
Supply Ministry	540	1500	1500
Miscellaneous	3,795	2500	2600
Electricity & gas	2,433	3000	3100
Worship	678	800	900
Printing & Stationery	858	1000	1250
Music Student		550	600
Synod/Presbytery Attendance	300	250	300
Name Badges	-65	0	0
Kitchen supplies	223	350	350
Insurance	10,352	10000	12250
Internet	790	1050	1075
Church - Maintenance	22,771	8000	8000
Rates & Taxes	3214	3500	3600
Cleaning	3840	4560	4600
Manse - Maintenance	5296	4000	4000
Manse - Agent fees	3625	359	0
Manse - Rates & Taxes	2553	4250	3750
Manse – Other	833	20	250
Mission & Service	5040	5000	5000
Chaplaincy - Youthcare	2000	2000	2000
Total Expense	181118	132078	136125
Net Profit/Loss	-23806	-29730	-31925

NOTES TO THE 2026 BUDGET

2025 BUDGET SUMMARY	
Income	
Offerings	89000
Property	10000
Other	5200
Total income	\$105200
Ministry	82500
Property	31850
Operating	14775
Chaplaincy	2000
Mission & Service	5000
Total expenses	\$136125
2025 Deficit	- \$31925

INCOME

Offerings – The budget has not increased for offerings as they have remained stable.

Church Property – This figure has remained the same. We need to find ways of encouraging outside groups to use our premises.

Other Income – The amounts in this heading include bank interest, funerals and general donations.

EXPENDITURE

Church Maintenance – we have an aging building. Costs are kept to a minimum but there is always the unexpected.

Manse Maintenance – The same applies to the manse as the Church building – it is aging.

At the beginning of 2025 Toby reduced his days for 4 instead of 5.

In doing this he and the Council were hoping to use the saving towards much needed projects.

But, as can be seen from the proposed budget for 2026 we are still very much working on a deficit.

Producing a budget is not an easy task – and all we can do is try and work to that.

As stated last year, the only way we can change this it to increase income, this needs to be by way of offerings and property use.

Expenses are kept to the minimum. But, there is always the unexpected.

Barbara Bennewith
Treasurer

PROPERTY REPORT

Church

All the air conditioners were serviced in August with a new one being installed in the sun/play room.

Chapel carpet – some of the areas had been damaged and were getting dangerous. The carpet was stretched to removed the ripples which had appeared.

Hall – the vinyl was laid late last year. There have been a few issues with keeping it clean and avoiding scratches. Thank you to the stewards who ensure the floor is vacuumed after morning tea on Sunday.

Acoustics – a request was made to investigate the possibility of doing something to help with the noise level. Two companies were approached but could not assist. It has been put on hold.

A new cistern was installed in the Ladies' toilet.

Manse

Toby and family moved into the manse in January.

There were a couple of minor issues to be sorted.

There was a problem with the reticulation, and a new hot water system was installed.

It was hoped to have a busy bee at the Church prior to our Anniversary Celebration, but this did not happen.

We give thanks to the many people who give of their time to keep the gardens looking respectable. It is hard to name people but a BIG thankyou to all those who contributed.

Barbara Bennewith

MUSIC MINISTRY

Outreach Concerts

During the year we conducted three hour long outreach concerts: a Classical Piano Recital on 22 June and 2 Variety Concerts (involving “other” instruments and voice as well as piano), the “Winter” one on 24 August and the final “Spring” one on 26 October.

We were treated to some really talented performers we haven't seen before: a tremendous guitar ensemble and a string group in the Winter concert, as well as 5 and 6 year old performers and some very different instruments in the October Spring concert.

All concerts were well attended despite inclement weather at 2 of them. I am grateful for the assistance provided by church stewards and other helpers who moved the furniture and the piano before and after the concerts.

A total of \$895 was raised for the Music Ministry from the 3 concerts.

Lyn Muir

FRIENDSHIP CIRCLE.

Following the last Congregational meeting in May, the members have met each month with increased attendance.

In June the group enjoyed a shared lunch in the hall, to which Grace was said prior, and later Lyn Waterhouse presented a very carefully and meaningful 'Word of the Day.'

In July the group were given a personal talk by Vanda Moore regarding her twenty-nine (29) years spent on outback stations and in the Goldfields in W.A. Interesting and worthwhile hearing.

In August, it was agreed to send \$100.00 to ' Wheelchair For Kids' and also \$100.00 to 'Uniting W.A.'. These donations to very worthy causes are always greatly appreciated. Outreach is important for our monthly subs of \$4.00 per person.

September three members spoke of their place of birth and livelihood. Louise, Lynette B. and Madeline. Very worthwhile and interesting as we do not always know of a member's previous years.

For October, Christine's previously purchased toiletries, placed in orders for the material bags she had sewn to be filled. This was completed by a few members. A Special Afternoon Tea was given to celebrate Deirdre's 90 th Birthday (2/10/25) . A card with many best wishes within was given plus \$30.00 to be used for the purchase of flowers.

In November, the group and small attendance of visitors were treated to an Armchair Travel Excursion provided by Bruce and Pauline Read which was their eight-week (8) vacation namely ' To Cape York and Return'. Bruce and Pauline had taken care and time to give a well-documented detailed and meaningful presentation. Covering many kilometres by car and returning home on a different route to the forward journey.

Visited Thursday Island, where as shown, a boat used by the U.C. Good descriptions given of the many places visited. The photos were shown on the overhead screen with Barbara's help. A vote of thanks was extended to Bruce, Pauline and Barbara for their time and generous offer by Lynette Burking.

Postage stamps are still collected, but due to the U.C. no longer supporting this function, they are then given to the C.W.A. Plastic bottle tops and medical foils are collected for recycling. Thanks to members of the congregation who help with our recycling items.

Get well cards have been sent to church members, requiring encouragement and wellbeing.

Phyllis Muller.

Willetton Church Newsletter

There is not much change in the Newsletter, we have a few people join the mailing list, and some that have decided they don't want the newsletter anymore, and the new ones are very welcome. Also, there are few people who have problems with the newsletter arriving not in the inbox but in their junk mail, So far, all the people we send the Newsletter to, didn't come back. Hope that you all enjoy reading the Newsletter.

Blessings,

Louise & Eddie.

WORLD DAY OF PRAYER.

The first of four meetings was held at the Baptist Community Church on Friday 14 / 11 / 25. The newly appointed Co-ordinator Loes de Vos of the above-named church, opened the meeting with Prayer, and a member offered prayer at the conclusion. Loes had previously attended a Co-Ord. meeting, receiving the books, flyers & information for the next service - these were handed out. The printed Agenda, detailing the service requirements was followed through - members offering for duties on that day.

The Country of Study for 2026 is Nigeria, - West African country.

The service will be held on Friday 6th March 2026 at 10.00 a.m. in the Baptist Community Church, Modillion Avenue, (North) Shelley. The W.D. OF P. Services are held every year on the first Friday of March, by Christians throughout the World. The service here will be as usual, approximately One Hour to be followed by morning tea. These ecumenical services bring Christians from other churches together and an insight into the lives of Christians in the country of study.

The remaining three meetings will be on the 13th and 27th February, and a week after the service on the 13th of March.2026.

The Co-Ordinator Loes de Vos said, new members are always welcome to join the committee including men, - for this is a service for men and women.

SHALOM.

Lynnette Burking and Phyllis Muller.

NON-PERISHABLE GROCERIES FOR FREMANTLE

Fran, Pauline and Bruce continue to collect the groceries from our Sunday services and deliver them to St Pats in Fremantle. This happens each week.

At St Pats the groceries are sorted and distributed to the ever-growing number of homeless persons in Fremantle.

Thank you to those who donate the groceries each Sunday. Your consistency and generosity is appreciated. Having a reliable supply of groceries each week is an indication of your desire to help others.

Again, we must thank the Combined Probud Club of Leeming (Stan and Noreen Snook) for its continued support of our mission project.

Again, we must thank the Friendship Circle and Christine Erskine who make and stock bathroom/cosmetic bags which are enthusiastically accepted at Fremantle.

Your continued support is appreciated and very worthwhile.

Fran, Pauline and Bruce

YouthCARE

YouthCARE in our area supports Chaplains in our local high and primary schools.

Our local YouthCARE council is called the “Canning River South YouthCARE Council” and its area of responsibility includes the Rossmoyne, Willetton, Leeming and Lynwood High Schools and their respective feeder primary schools.

During the period since our last report, the Pastoral Care Manager (previously title was - Area Chaplain) Mr Choy Lee has resigned. His duties have now been split, with the duties in the eastern part ie Lynwood High School and feeders now being coordinated by Andrew Hadfield and the western part by Peter Rawstorne.

Eric Martin continues as president of the council and Brenda Martin has replaced Jordan Gommer as secretary with our Barbara Bennewith continuing as treasurer. The council continues to meet at the Willetton Christian Church in Willetton.

A thank you breakfast for our chaplains is organised for Tuesday 9 December so that the council (on our behalf) can thank the chaplains for their great work during the year.

The next Churches and chaplains meeting will be held in term 1 of 2026. We will all be invited.

Thank you to all those who purchased honey at church during the year and sausages at our local Bunnings when YouthCARE was running the sausage sizzle. Thanks also to those from our congregation who have volunteered at previous sausage sizzles. More honey is on order for next year.

Pauline and Bruce have represented our congregation on the YouthCARE council for the past 8 years and have chosen to finish their time at the end of the year. This presents an idea opportunity for another person or persons to represent our congregation beyond our church walls. Pauline and Bruce will be happy to provide any further info to those considering this opportunity.

Pauline and Bruce Read